

TRAVEL PLAN

West Byfleet Infant & Junior Schools



December 2015

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Travel planning policy

Management of transport generated by developments is included within national, regional and local policy. The National Planning Policy Framework states that all developments which generate significant amounts of movement should be required to provide a travel plan. The National Planning Practice Guidance, published in March 2014, further reinforces the importance of travel plans in the planning context.

This travel plan supports the practical implementation of Surrey County Council's Local Transport Plan 2011-2026 objectives (LTP3).

Part one – information about the schools

School expansions

Both schools have been proposed for expansion by Surrey County Council:

Proposed School Developments

Surrey County Council, in partnership with the Governors of West Byfleet Infant School and West Byfleet Junior School, is proposing that both schools expand from 2 to 3 forms of entry with a new Published Admission Number of 90. This would increase the capacity of the Infant School from 180 to 270 and the capacity of the Junior School from 240 to 360 pupils. The proposal is effective from September 2015 for West Byfleet Infant School. A new school hall will be added, together with two new classrooms, a server kitchen (this will help accommodate serving school lunches to all infant children) and toilets. A new nursery building has been erected in the current playground replacing a former modular concrete building.



New Infant School Hall and classrooms under construction Dec 2015

From September 2017, the Published Admission Number of 90 will apply to West Byfleet Junior School. A new modular building with 3 classrooms has been sited at the rear of the existing building. Additional internal remodelling has provided the fourth extra classroom, new ICT suite, Art room and enlarged office and staff room space.



New modular classroom block at rear of Junior School. Completed August 2015.

Why is this proposal being made?

1. **Demand for school places** – Demand for school places has increased significantly in Woking in recent years. In 2011 the County Council commissioned over a thousand additional school places in the Borough, permanently expanding primary schools including Westfield, Beaufort, St Dunstan's, The Marist and Goldsworth. Even with these expansions, all primary schools in Woking are expected to be full and to continue to be full in the future. 3 further projects are being planned in the Woking area with the West Byfleet Infant and Junior expansion proposal being one of those projects.
2. There are a number of different factors that can affect the demand for school places in any area. The most important is the birth and fertility rates in an area. Based on figures provided by the Office for National Statistics, births in Woking dipped from 1997 to a low point in 2001. Births then rose quite sharply year on year to 2007 before flattening out through 2008. Births then rose again in 2009 and 2010. It should be noted that the recent increases in applications are unlikely to be the result of the number of births alone. There are other factors such as additional pupils from housing growth, inward and outward migration, parental preferences and the changing percentage of parents applying for independent or private provision – all of which can affect the number of applications in any given year making applications more difficult to model.

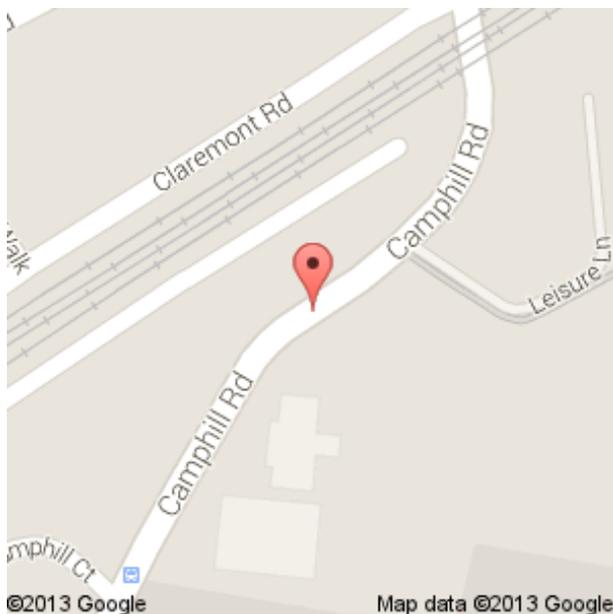
School location

West Byfleet Infant and West Byfleet Junior Schools are located on the same site on Camphill Road in West Byfleet, together with West Byfleet Nursery. West Byfleet is a large suburban village with a strong commuter function in the Borough of Woking.

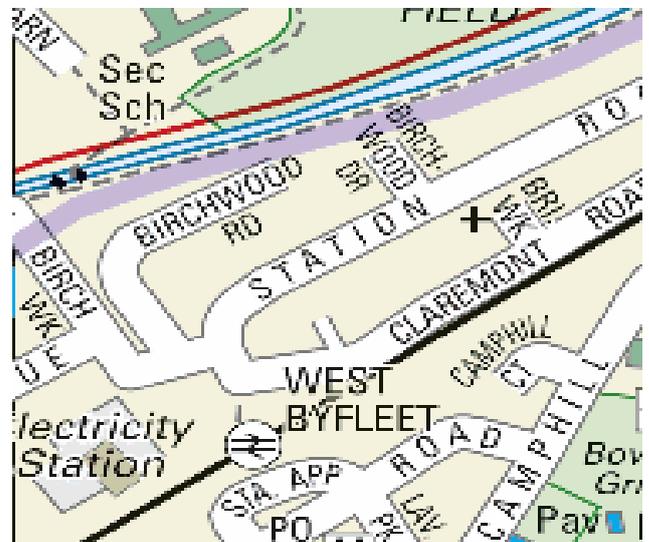
There is one main vehicle entrance for both schools located on Camphill Road. This forms a double electric gate and is used by contractors and outside clubs both on a weekdays and weekends, in the daytime and through until early evening.

Parents/carers dropping off or picking up children for both schools are required to park outside the school in Camphill Road which has parking restrictions of up to 2 hours between 11.00 and 15.00. Further on street parking is available in nearby residential roads within the West Byfleet CPZ outside 11.00 to 15.00. St John's Church provides additional parking (when not used for church purposes) as does the Camphill Social Club for members.

Staff all benefit from off road parking, there are a total of 38 parking spaces across the whole site for staff. At most times visitor parking is available within the school site.



School Site Location: Camphill Road.
Postcode: KT14 6EF



School Site Location: Contextual local area.

Existing transport links

A pedestrian crossing is situated outside the school. There are traffic calming measures in place with one lane blocked each way at different points, with priority given to one lane of traffic. There is a bus stop outside school with a local service: Routes 436, 437 & 446. West Byfleet station is 5 minutes walk away from school in the village centre. However, the schools have very few children using public transport (apart from those who have moved out of the area) as the catchment is very close to the schools. The schools are on a Safe Routes to School to Fullbrook Secondary School in New Haw but there is no dedicated or shared use cycle lane.

Sustainable travel initiatives

We run an annual programme of initiatives to tackle travel issues, promote road safety and sustainability. Both schools are Healthy Schools. In addition both are Eco-Schools working towards Silver level in the Infants and Green Flag in the Juniors. Both Schools are a Forest School. Car sharing is not promoted through either school due to the issues surrounding storage of booster seats, DBS checks etc. but the schools encourage schemes unofficially amongst parents.

The schools participate in the following Road Safety programmes:

Year R – Road Safety Play Box

Basic road safety skills need to be introduced to pre-school children as early as possible to help their development as small children who have very little road safety knowledge until they attend school at five. Research has shown that a child's brain goes through a tremendous acceleration of development from an early age and they respond quickly to learning and this happens through practical interactive play. This box is also used in the Special Needs Cluster Unit where the pupils are not able to participate in the relevant curriculum year.

Year 1, 3 and 4 – Pedestrian Training

This concentrates on reminding the pupils of helpful tips to maximise their safety whilst walking alongside and crossing increasingly busy local roads.

Year 2 – Scooters and Bikes

Basic Road safety on Scooters and Bikes with a road safety and sharing space theme.

Year 5 and 6 – Bikeability Level 1 and 2

Bikeability is cycling proficiency for the 21st century, designed to give the next generation the skills and confidence to ride their bikes on today's busy roads. Level 1 only for Year 5. Level 2 follows in Year 6.

Whole School – Golden Boot Challenge

The Golden Boot Challenge allows schools to try out green travel and classes compete with each other to win the Golden Boot Trophy, each summer around 250 schools enter the challenge. It promotes healthy and sustainable travel and is run in a way that makes it possible for everyone to take part. Each class gets a point for each pupil who has NOT used the car to travel to school. Where there is no alternative to car transport, pupils can gain points using car share or park 'n' stride.

Staff

Staff are able to purchase a bike under the Cycle to Work Scheme with:

- A saving of up to 42% off the cost of a new bike through the tax-free 'salary sacrifice' cycle to work scheme from either an independent partnership store or Halfords.
- An interest free loan scheme offering up to £500 on a brand new bike.

Free cycle guides are made available to all staff.

School population

No. of pupils	469
No. of staff	81
Details of travel arrangements for pupils with special needs	One disabled pupil with wheelchair needs vehicle access. One SEN pupil dropped in playground. One disabled parent needs car park space from dropping off pupil.

On-site facilities

No. of car parking spaces	45 (when building works completed)
No. of cycle storage spaces	50
No. of scooter storage spaces	20
Details of any facilities which encourage walking or cycling, for example, shelters, lockers, drying areas etc.	Parent waiting shelters in both schools. Infant School one temporarily removed during building works.

How pupils and staff currently travel to school

Date of survey ...13/10/15.....

Means of transport	Number of pupils	Percentage	Number of staff	Percentage
Walk	280	60%	20	25%
Walking Bus				
Cycle	26	6%		
Micro-Scooter				
Park 'n' Stride				
Car share*	7	1%		
Car passenger	156	33%		
Car driver			60	74%
Train			1	1%
Taxi				
Public Bus				
School Bus				
Other				

* NB – car sharing means travelling in the car with people who live at a different address to you.

Student response rate: ...100%.... Staff response rate: ...100%.

There are currently no children who scoot or cycle to school at present as there is currently no provision whilst the building work is being completed.

Journey origins and maximum sustainable travel potential

Pupils

Distances from school	Percentage of current pupils	Potential mode of travel
within 1km of school	54	Walk, scooter or cycle
within 1km-2km	16	Cycle
over 2km	30	Car Share/Bus/Train

Staff

Distances from school	Percentage of current staff	Potential mode of travel
within 1km of school	57	Walk or cycle
within 1km-2km	20	Cycle
over 2km	23	Car Share/Bus/Train

Travel issues

No.	Issues
1	Some parents park inconsiderately and obstruct neighbouring driveways at school peak times. At the public consultation, many local residents thought that this problem would get worse.
2	Some local residents and parents have expressed concern about the probable increased traffic volume outside the school, and think that there will be increased congestion and also that pupils will struggle to cross safely.
3	Road safety issues relating to different road users converging at the school entrance: - pedestrians, cyclists, cars and delivery vehicles.

Part two – what we are aiming to achieve

Travel plan objectives

No.	Objectives	Related issue
1	All parents park considerately at school peak times.	1
2	To maintain the percentage of children walking, scooting and cycling to school safely.	2
3	Children accessing the school sites safely. To make the school site safer for children, parents and staff.	3
4	Promote community cohesion Form new working party between the schools.	2
5	Increase sustainable travel to and from the schools	2, 3

Targets

No.	Objectives	Related objective
1	Reduce single car occupancy by pupils and staff, by 10%, by autumn 2016	2,5
2	The amount of parental parking complaints is reduced by 50% reported to the school; by November 2017. In addition to measured data from the borough councils parking team.	1,3
3	To increase the number of pupils travelling to school in an environmentally friendly way by 5% in the next Golden Boot Challenge 2016 in addition to previous years.	2,5
4	Road Safety annual training delivered to all pupils by July 2016.	2,3,5
5	Increase the number of cyclists and scooter users by 10% by October 2016	2,5
6	Start a joint Sustainable travel group within the two schools to focus on the issues surrounding the school	4

Measures to be implemented

Measures	Completion date	To be undertaken by:	Related target
Bikeability cycle training for Years 2, 5 and 6 and thereafter annually.	March 2016	School office staff	1,3,4,5
Pedestrian training to continue to be delivered to Years 1, 3 and 4; and thereafter annually.	July 2016	Year 1,3,4 teaching staff	1,4,5
Road Safety Box to be continued to be used for Reception class and thereafter annually	July 2016	Early Years Leader	1,4,5
To offer families at the school family cycle training in order that they can plan a safe route to school and be confident in cycling as a group. Cost is £20 per family for 3 hours of training and thereafter annually.	February 2016	School office staff	1,3,4,5
To install new specific scooter storage	July 2017	Headteachers	5
Register the school to participate in the Golden Boot Challenge 2016; and thereafter annually.	May 2016	Eco Schols Co-ordinators	3
Reminders to parents regarding inconsiderate parking and road safety initiatives via school newsletter and website	Termly	Headteachers & Office staff	2,6
The park and stride sites of the church and social club car parks to be promoted	Termly	Headteachers & Office staff	2,3
To continue to have the site manager and staff members monitor the gate at the beginning and end of the school day to prevent parents entering the site unnecessarily	Termly	Site Manager	2

Remedial Measures

Increase the amount of staff time spent on implementing the travel plan.

Monitoring

A monitoring report will be submitted to Surrey County Council on an annual basis starting in October 2016 after a year of occupation of the new buildings and will contain the results of hands-up surveys for pupils and staff as well as plans for the future.

School details

School address	West Byfleet Infant and West Byfleet Junior Schools Camphill Road West Byfleet Surrey KT14 6EF	
Pupil age range	4-11 Years	
No. on roll	469	
School DCSF number	Infant School	2279/ECCE2550
	Junior School	2491/ECCE2523
School opening times	Infant School:	08:50 to 15:15
	Junior School:	08.45 to 15.20
Pre- and after- school clubs	Both Schools:	Earlybirds Breakfast Club (from 07.45)
	Both Schools:	Wingbats After School Care Club at Infants. 15.15 to 18.00 (in school hall and IT suite)
	Infant School:	Football Club/Sports Skills Karate Club Spanish Club (Wednesdays) Dance with Rebecca Zumbatomic